

VOLUNTEER APPLICATION

Thank you for your interest in volunteering with the Pincher Creek Humane Society (PCHS). You can help the animals by joining our team of valuable volunteers! We have a wide range of volunteer opportunities that allow you to develop new skills while making a much-needed contribution to our organization and your community. We strive to ensure that volunteer participation meets expectations and is a rewarding experience.

All volunteers must complete this form, which includes a release of liability and indemnity, and attend our Volunteer Orientation prior to commencing any volunteer activities. Please note that you must be 16 years of age or older in order to volunteer with us (parental consent required under the age of 18).

Our Volunteer Programs:

- You can walk or obedience train dogs, socialize and cuddle cats, or provide other kinds of animal care.
- Offer administrative assistance making lost animal calls, filing or in the data entry department keying important information.
- You can assist with educational and children's programs, fundraising, marketing or with a variety of special events.
- Become a foster caregiver and give those animals needing special care and attention a second chance.
- Join our Board of Directors where you will help shape the direction and growth of the Pincher Creek Humane Society in the coming years. The board sets policies, determines budgets, and implements fundraising strategies. Board members must also be members of the Society.

For further information, please contact our
Volunteer Co-ordinator at:

Pincher Creek Humane Society (PCHS)
1068 Kettles Street
Pincher Creek, AB T0K-1W0
pchs@toughcountry.net
Phn: (403) 627-5191
Fax: (403) 627-1406

As well, we encourage (but do not require) our Volunteers to become members of the PCHS. For further information we have enclosed our membership form for your information.

VOLUNTEER OPPORTUNITIES

Doggy Duties

_____ This program greatly enhances the quality of life for the dogs at the shelter and provides staff with valuable assistance. Volunteers are required mornings and evenings everyday to assist with feeding, cleaning the kennels and runs and all around socializing with the dogs. Volunteers may also take the dogs for a nice long walk and then brush the dog afterwards. The volunteers provide additional human contact into the lives of the animals that the shelter staff are not always able to provide.

Cat Lovers Paradise

_____ This program greatly enhances the lives of the cats at the shelter and provides staff with valuable assistance. Volunteers are required mornings everyday to assist with feeding, cleaning the cages, cuddling, grooming and all around socializing with the cats.

Foster Program

_____ This program places animals who need a little extra care into foster homes before they are put up for adoption. Experience in animal health, veterinary care and / or animal behavior is an asset, but not a requirement for participation in the program. The demands on the volunteers' time tends to be much greater as foster animals need to be cared for in the volunteers' home and many of the animals require medication, socialization and /or obedience training. There are screening procedures in place to ensure homes will be suitable and the program successful.

The following skills and interests are provided as a checklist to help you decide how and where you would like to volunteer your time. Please use an 'S' or 'I' in front of each item in which you have a skill or interest.

Animal Care and Welfare at the Shelter

- _____ Licensed Animal Health Technician
- _____ General Cleaning
- _____ Laundry
- _____ Dog training
- _____ Veterinary medicine
- _____ Socializing rabbits/ small animals
- _____ Walking dogs
- _____ Grooming/bathing
- _____ Kennel procedures/cleaning w/ dogs
- _____ Kennel procedures/cleaning w/ cats
- _____ Shuttling animals to/ from vet clinics

Outside of Shelter

- _____ Landscaping
- _____ Exterior Building Upkeep

Public Relations/Education Maintenance / Skilled Trade

- _____ Advertising Marketing
- _____ Plumber
- _____ Photography
- _____ Carpentry
- _____ Graphic Arts
- _____ Construction
- _____ Morley First Nations Programs
- _____ Electrical
- _____ Artwork
- _____ Landscaping
- _____ Fundraising
- _____ Painting
- _____ Children's Programs
- _____ Collecting pre-established donations from various local businesses

Office Work

_____ *General Clerical Duties*

Information Booths

Volunteers represent the PCHS at trade shows or various local events. Dates and time vary for each event.

_____ *Coordinate table space with facility owners*

_____ *Design table / booth display*

_____ *Set up and take down of display*

_____ *Manning the booths*

Special Events (i.e. Garage Sales, Mutt Strut, Calendar Sales, Trade Shows, Golf Tournament, etc.)

_____ *Planning and programming*

_____ *Decorations*

_____ *Set up / Take Down*

_____ *Delivery of Supplies and Donations*

_____ *Ticket Sales*

_____ *Serving Food / Drink*

_____ *Bar BQ (cooking burgers, hot-dogs etc.)*

_____ *Taking cash at an event and making change*

Computer

_____ *Data Entry*

_____ *Programming*

_____ *Web Site Design*

_____ *Web Site Maintenance*

Casino

Volunteers would be required to work shifts at a fundraising casino. Must agree to criminal record check for this opportunity.

_____ *Work at casino*

VOLUNTEER WAIVER, INDEMNITY AND CONSENT:

In consideration of being permitted to volunteer at the Pincher Creek Humane Society ("PCHS") I, the undersigned, voluntarily agree to the following:

1. I agree to conduct myself in a courteous and professional manner as a volunteer and representative of the PCHS, and I will treat all the animals with the highest respect.
2. I agree to follow all PCHS policies and procedures and abide by all instructions from the staff.
3. I agree that my volunteering services to the PCHS are performed on a volunteer basis without pay, without medical or worker's compensation insurance and without compensation of any kind and all of my volunteering services are performed at my own risk. I agree that it is my responsibility to act in such a manner as to be responsible for my own safety while volunteering.
4. I authorize PCHS to contact the emergency contact on this application and seek emergency medical care in case of my accident, illness or injury.
5. I have disclosed and all relevant medical conditions in this application and will advise the PCHS of any changes (for example, pregnancy). I acknowledge that the PCHS strongly recommends that I keep current with my tetanus and rabies immunizations and to advise my doctor that I may be handling animals. I agree that all inoculations, medical care and medications are my own responsibility and I release PCHS from all responsibility with respect to same.
6. I give the PCHS exclusive right to use, publish or reproduce any photographs, drawings, writings or any copyrightable material produced of me or by me as a volunteer.
7. I agree to keep confidential indefinitely all PCHS records and information regarding previous and new owner and PCSPC animals.
8. I agree that the PCHS may refuse or terminate my participation in its volunteer programs at any time and without notice.
9. I acknowledge the risks and dangers inherent in handling animals and in otherwise volunteering with the PCHS and I freely assume and fully accept these risks. I hereby waive any rights to a cause of action or future cause of action I may have against the PCHS and its directors, officers, agents, employees, servants, representatives and assigns (collectively, "the PCHS and its Representatives"), and release, discharge, indemnify and hold harmless the PCHS and its Representatives from and against all claims, actions, costs, expenses and demands, in respect of the following, not limited to death, injury, loss or damage to person or property, arising out of or in connection with my volunteering, howsoever caused, even if such loss or injury is caused by the negligence or default of the PCHS and its Representatives.
10. I agree to this waiver, indemnity and consent on behalf of myself, my heirs, executors and assigns.

Dated this _____ day of _____, 200__

Signature: _____
(Print Name) _____ (the "Volunteer")
Witness: _____
(Print Name) _____

IF THE VOLUNTEER IS A MINOR, A PARENT OR GUARDIAN MUST SIGN AND AGREE TO THE ABOVE AS WELL AS TO THE CONDITIONS BELOW:

I, as the parent or guardian of the Volunteer, acknowledge that by signing this document, I am, in addition to the Volunteer, assuming the responsibility of educating and informing the Volunteer of the waiver, indemnity and consent and will be bound by the above terms as if same have been directly agreed to by me. Also, in consideration of the PCHS permitting the Volunteer to volunteer for the PCHS, I agree to save harmless and indemnify the PCHS from any claims arising out of the actions of the Volunteer or made by the Volunteer while volunteering for the PCHS.

Dated this _____ day of _____, 20__
Signature _____
(Print Name) _____
Witness: _____
(Print Name) _____

PRIVACY STATEMENT: The Pincher Creek Humane Society respects your privacy. We protect your personal information and adhere to all legislative requirements with respect to protecting privacy. We do not rent, sell or trade our mailing lists. The information you provide will be used to deliver services and to keep you informed and up to date on the activities of the Pincher Creek Humane Society, including programs, services, special events, funding needs, opportunities to volunteer or to give, open houses, and more through periodic contacts. As well, your information may be used to provide tax receipts, contact prize winners, and keep you informed of other events and fundraising opportunities in support of the Pincher Creek Humane Society. Unless otherwise instructed, your name may be used in other expressions of gratitude for your assistance to our organization. If at any time you wish to be removed from any list, simply contact us by phone at (403) 627-5191 or via email at pchs@toughcountry.net and we will gladly accommodate your request. Please allow 15 business days to allow us to update our records accordingly.

Not Attached: VOLUNTEER POLICIES & PROCEDURES
Not Attached: MEMBERSHIP FORM

PCHS Volunteer Package (Borrowed
from Cochrane's Animal Shelter
Volunteer Form)
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